

# SOUTH WAIRARAPA DISTRICT COUNCIL

25 NOVEMBER 2020

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## AGENDA ITEM D2

### ACTION ITEMS REPORT

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#### **Purpose of Report**

To present the Council with updates on actions and resolutions.

#### **Recommendations**

Officers recommend that the Council:

1. *Receive the District Council Action Items Report.*

#### **1. Executive Summary**

Action items from recent meetings are presented to Council for information. The Chair may ask the Chief Executive for comment and all members may ask the Chief Executive for clarification and information through the Chair.

If the action has been completed between meetings it will be shown as 'actioned' for one meeting and then will remain in a master register but no longer reported on. Procedural resolutions are not reported on.

#### **2. Appendices**

Appendix 1 - Action Items to 25 November 2020

Contact Officer: Suzanne Clark, Committee Advisor

Reviewed By: Harry Wilson, Chief Executive

# **Appendix 1 – Action Items to 25 November 2020**

Number	Raised Date	Action Type	Responsible Manager	Action or Task details	Open	Notes
203	4-Dec-19	Action	Karen	Review all public excluded minutes and agenda documents relating to the sale of Old Stella Bull Park and release them to the public provided there are no longer conditions under which they need to remain under public exclusion	Open	6/10/20: The papers still contain sensitive information, timeframe for forwarding to council still TBC. 13/11/20: A road gazetting application (relating to Old Stella Bull Park) is now being considered by the Ministry of Transport and officers are awaiting an outcome. Once this has been determined the papers can be released
20	5-Feb-20	Action	Karen	Develop a policy for the purposes of tracking and reporting LGOIMA requests	Open	27/5/20: Work is underway 18/11/20: Still in progress
449	2-Sep-20	Action	Russell	Prior to public notification, amend the Outdoor Artificial Lighting Plan Change proposal to allow curfew exemptions for events	Open	6/10/20: Matter will be further captured through the submissions process.
514	14-Oct-20	Resolution	Euan	COUNCIL RESOLVED (DC2020/113): 1. To receive the Recommendations from the Assets and Services Committee Report. (Moved Cr Jephson/Seconded Cr Colenso) Carried 2. To endorse the Fire and Emergency (FENZ) application for Moroa Water Race realignment. (Moved Cr Colenso/Seconded Cr Fox) Carried	Actioned	
515	14-Oct-20	Resolution	Euan	COUNCIL RESOLVED (DC2020/114): 1. To receive the Innovating Streets for People Project Report. (Moved Cr Colenso/Seconded Cr Maynard) Carried 2. To note the agreement of Waka Kotahi, NZTA to provide \$179,055 (ex GST) to commence an Innovating Streets for People project in Martinborough and that the 10% SWDC contribution (\$19,985) will be funded from the Infrastructure Reserve, under the CEO delegation. (Moved Cr Jephson/Seconded Cr Hay) Carried 3. To appoint Cr Colenso and Cr Maynard (alternate) to participate in the project Governance Team and report back to the Assets and Services Committee. (Moved Cr Fox/Seconded Cr Plimmer) Carried	Actioned	13/11/20: Progress on this project will be reported to the A&S Committee

Number	Raised Date	Action Type	Responsible Manager	Action or Task details	Open	Notes
516	14-Oct-20	Resolution	Euan	COUNCIL RESOLVED (DC2020/115): 1. To receive the Moroa and Longwood Water Race Review Report. (Moved Cr Colenso/Seconded Cr Maynard) Carried 2. To approve funding to be made available over the 20/21 and 22/23 financial years estimated at a rough order of cost (ROC) of \$50,000 to initiate and complete the Water Race review. This funding to be sourced from the water accounts. (Moved Cr Emms/Seconded Cr Colenso) Carried 3. To approve the Water Race review programme as submitted for implementation. (Moved Cr West/Seconded Cr Maynard) Carried	Actioned	13/11/20: Progress on this project will be reported to the A&S Committee
517	14-Oct-20	Resolution	Russell	COUNCIL RESOLVED (DC2020/116): 1. To receive the Minor Changes to the Terms of Reference for the Wairarapa Combined District Plan Joint Committee. (Moved Cr Jephson/Seconded Cr Maynard) Carried 2. To approve the amended Wairarapa Combined District Plan Joint Committee Terms of Reference. (Moved Cr Hay/Seconded Cr Fox) Carried	Actioned	13/11/20: final TOR made available on Council's website
518	14-Oct-20	Resolution	Russell	COUNCIL RESOLVED (DC2020/117): 1. To receive the Appointment of District Licensing Committee Chair or Commissioner Report. (Moved Cr Jephson/Seconded Cr Fox) Carried 2. To instruct the Chief Executive to pursue an expressions of interest process to appoint a commissioner to the South Wairarapa District Licensing Committee. (Moved Cr Jephson/Seconded Cr Fox) Carried	Actioned	13/11/20: Advertising underway, applications close 16 Nov.
519	14-Oct-20	Action	Mayor Beijen	Write and thank Julie Riddell for her service as the South Wairarapa District Licensing Commissioner	Actioned	
521	14-Oct-20	Resolution	Mayor Beijen	COUNCIL RESOLVED (DC2020/119): 1. To receive the Report from His Worship the Mayor. (Moved Cr West/Seconded Cr Plimmer) Carried 2. To delegate to the Mayor to discuss and appoint either of the three mentioned people as the South Wairarapa District Council	Actioned	13/11/20: Nathan Maynard appointed, DW advised.

Number	Raised Date	Action Type	Responsible Manager	Action or Task details	Open	Notes
				Destination Wairarapa member of the board. (Moved Cr Plimmer/Seconded Cr Colenso) Carried		
569	28-Oct-20	Resolution	Karen	<p>COUNCIL RESOLVED (DC2020/124):</p> <p>1. To receive the Adoption of the 2021 Schedule of Ordinary Meetings Report. (Moved Cr Vickery/Seconded Cr Hay) Carried</p> <p>2. To adopt an eight-weekly meeting cycle for all Council and committee meetings. (Moved Cr Jephson/Seconded Cr Fox) Carried Cr Colenso voted against the motion Cr West voted against the motion</p> <p>3. To adopt the 2021 schedule of ordinary meetings for Council and committees. (Moved Cr Vickery/Seconded Cr Plimmer) Carried</p> <p>4. To endorse the proposed community board meeting schedule for presentation to community boards for decision. (Moved Cr Jephson/Seconded Cr Hay) Carried</p> <p>5. To delegate to the Chief Executive the ability to alter the schedule of ordinary meetings in consultation with the Mayor or committee chair as required. (Moved Mayor Beijen/Seconded Cr Plimmer) Carried</p> <p>6. To note that relevant terms of reference will be amended to reflect an eight-week cycle. (Moved Cr Plimmer/Seconded Cr Hay) Carried</p>	Actioned	13/11/20: Report being prepared for CB adoption.
570	28-Oct-20	Action	Amy	Prepare a communications/action plan for promoting Council's committees	Actioned	18/11/20: Report to Council meeting 25 Nov 20
571	28-Oct-20	Resolution	Euan	<p>COUNCIL RESOLVED (DC2020/125):</p> <p>1. To receive the Proposed Wairarapa Solid Waste Management and Minimisation Bylaw 2020 Report. (Moved Cr Jephson/Seconded Cr Colenso) Carried</p> <p>2. To adopt the proposed Wairarapa Solid Waste Management and Minimisation Bylaw 2021 Statement of Proposal in Attachment 1 (including the draft bylaw and bylaw controls) for public consultation in accordance with the Special Consultative</p>	Actioned	13/11/20: Consultation has commenced

Number	Raised Date	Action Type	Responsible Manager	Action or Task details	Open	Notes
				<p>Procedure, as set out by the Local Government Act 2002, and subject to adoption by the Carterton and Masterton District Councils.  (Moved Cr Plimmer/Seconded Cr Fox) Carried</p> <p>3. To approve the consultation timeframes and approach described in this report.  (Moved Cr Plimmer/Seconded Cr Fox) Carried</p> <p>4. To note the Wellington Region Waste Management and Minimisation Plan 2017-23 specifies that the eight councils agree to investigate and if feasible develop, implement and oversee monitoring and enforcement of a regional bylaw, or a suite of regionally consistent bylaws.  (Moved Cr Plimmer/Seconded Cr Fox) Carried</p> <p>5. To note that in an effort to promote regional consistency across solid waste management and minimisation, bylaw content was collaboratively developed by the eight councils in the Wellington Region. Staff from each Council propose to submit one suite of regionally consistent bylaw provisions for approval to each council for public consultation.  (Moved Cr Plimmer/Seconded Cr Fox) Carried</p> <p>6. To note that the proposed Wairarapa Solid Waste Management and Minimisation Bylaw 2021 will replace the Masterton and South Wairarapa District Council Solid Waste Bylaw 2012.  (Moved Cr Plimmer/Seconded Cr Fox) Carried</p> <p>7. To agree that, in accordance with section 155 (1) of the Local Government Act 2002, the proposed bylaw is the most appropriate way of addressing the perceived waste management and minimisation issues.  (Moved Cr West/Seconded Cr Colenso) Carried</p> <p>8. To agree that, in accordance with sections 155(2) of the Local Government Act 2002, the proposed Wairarapa Solid Waste Management and Minimisation Bylaw 2021 is the most appropriate form of bylaw and is not inconsistent with the New Zealand Bill of Rights Act 1990.</p>		

Number	Raised Date	Action Type	Responsible Manager	Action or Task details	Open	Notes
				<p>(Moved Cr West/Seconded Cr Colenso) Carried</p> <p>9. To agree to delegate authority to the Wairarapa Policy Working Group to hear and consider submissions and make recommendations back to the three Wairarapa Councils on the final Wairarapa Solid Waste Management and Minimisation Bylaw 2021.</p> <p>(Moved Cr Jephson/Seconded Cr Hay) Carried</p> <p>Cr Plimmer abstained</p> <p>Cr Emms abstained</p> <p>Cr Colenso abstained</p> <p>10. To agree to include elected members from the three Wairarapa District Councils who are appointees to the Wellington Region Waste Management and Minimisation Joint Committee to support the Wairarapa Policy Working Group to hear and consider submissions and make recommendations back to the three Wairarapa Councils on the final Wairarapa Solid Waste Management and Minimisation Bylaw 2021.</p> <p>(Moved Cr Jephson/Seconded Cr Hay) Carried</p> <p>11. To agree to appoint Councillor Frazer Mailman as the Chair to the Wairarapa Policy Working Group for the Wairarapa Solid Waste Management and Minimisation Bylaw 2021 review.</p> <p>(Moved Cr Jephson/Seconded Cr Hay) Carried</p> <p>12. To delegate responsibility to the Chief Executive to amend the proposal to include any amendments agreed by the Council and any minor consequential edits.</p> <p>(Moved Cr Jephson/Seconded Cr Hay) Carried</p>		